

Mandatory Disclosures

1	Name of the Institute	R. M. Dhariwal Sinhgad Management School
	Address of the Institute	Gat No. 37/1, 37/2, A/P-Kondhapuri, Shirur, Pune
	City & Pin Code	Kondhapuri 412209
	State /UT	MAHARASHTRA
	Phone No.	8669912747, 8669912748
	Email	rmdsms@sinhgad.edu
	Website	https://sinhgad-rmdsms.in/stream/sms/

2	Name of the Society	Shrinath Shikshan Prasarak Mandal's		
	Address of Society	Gat No. 37/1, 37/2, A/P-Kondhapuri, Shirur, Pune		
	Phone No.	8669912741		
	Email	sspm_esatate@sinhgad.edu		
	Website of the Society	www.sspm.co.in		
	Trustee Details			
		Trustee Name	Designation	
		Shri. Maruti Nivrutti Navale	President	
		Dr. (Mrs.) Sunanda M. Navale	Secretary	
		Shri. Dnyaneshwar Y. Shinde	Member	
		Smt. Vidya D Shinde	Member	
		Shri. Subhash Saudagar. Bhangre	Member	
		Dr. (Mrs.) Vijaya S. Navale	Member	
		Shri. Sanjay Shrikrishna Khare	Member	
	Shri. Vilas Laxman Patil	Member		
	Smt. Madhavi Sanjay Khare	Member		

3	Name of Director	Dr. Dinesh Doke
	Phone number	9403844666
	Email	director_rmdsms@sinhgad.edu

4	Name of the affiliating University	Savitribai Phule Pune University
	Address	Ganeshkhind Road, Shivajinagar, Pune-411007
	Website	www.unipune.ac.in

5. Governance

5.1. Members of Governing Body:-

Sr. No	Name	Designation
1	Hon'ble Prof. M.N Navale, Founder President , STES	Chairman
2	Dr. (Mrs.) Sunanda M. Navale, Founder Secretary, STES	Member
3	Ms. Rachana M. Navale Vice President, STES	Member
4	Mr. Rohit M Navale Vice President, STES	Member

5	Dr. Arvind V. Deshpande Director STES	Member
6	Nominee of AICTE, New Delhi, (Industry Expert)	Member
7	DTE, Maharashtra State, Mumbai, Ex-Officio, DTE	Member
8	Nominee, University of Pune	Member
9	Govt. of Maharashtra	Member
10	Regional Officer, WRO, AICTE, Mumbai (Ex- officio)	Member
11	Dr. Dinesh Doke Director	Member Secretary

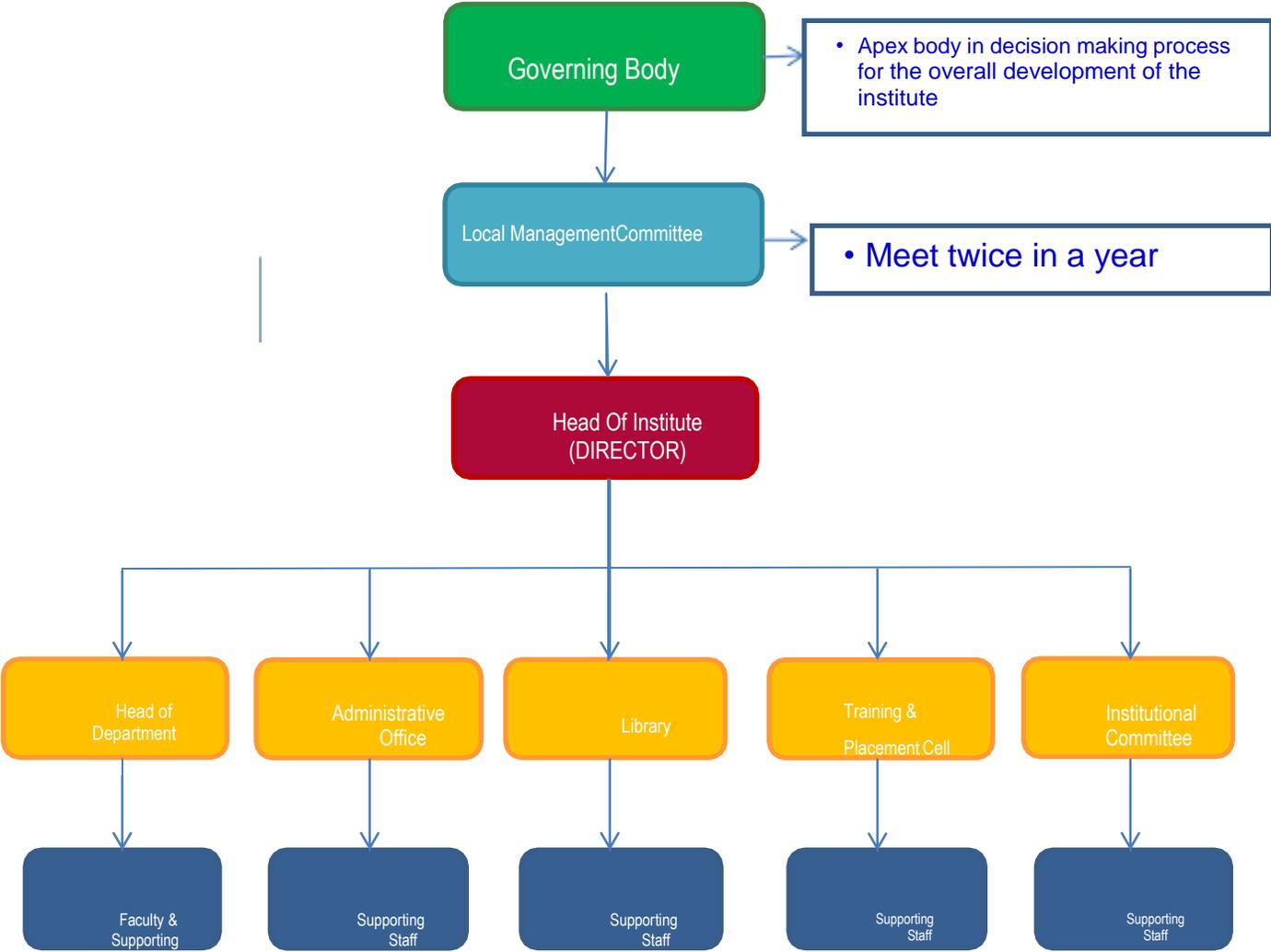
5.2. Members of Academic Advisory Body / CDC: -

Sr. No.	Name of the Members	Designation
1	Prof. Maruti Nivrutti Navale Founder President , STES	Chairman
2	Dr. (Mrs.) Sunanda M. Navale Founder Secretary, STES	Member
3	Mrs. Rachana Navale Ashtekar Vice President, STES	Member
4	Mr. Rohit M Navale Vice President, STES	Member
5	Dr. Arvind V. Deshpande Director STES	Member
6	Dr. Charulata Kulkarni, Asst. Professor	Representative Teaching Staff
7	Prof. Ganesh Lokhande, Asst. Professor	Representative Teaching Staff
8	Prof. Jivan Tikhe, Asst. Professor	Representative Teaching Staff
9	Ms. Sarika Sapte, Accountant,	Representative Non-Teaching Staff
10	Mr. Prathmesh Ware	Representative Student
11	Ms. Nisha Phand	Representative Student
12	Dr. Dinesh Doke, Director	Member Secretary

5.3		
1	Governing Body Frequency of meetings & date of last meeting	Twice in a year 16-12-2025 And 07-04-2025
2	Academic Advisory Body / CDC Frequency of Meeting & date of last meeting	Twice in a year 16-12-2025 And 07-04-2025

5.4 Organizational Chart

ORGANISATIONAL CHART



5.5. Nature and Extent of involvement of Faculty and students in academic affairs/improvements: -

Faculty Conducted Various Programs for student's improvement. The program are followed as-

1. Webinar on Enhancement of Digital Marketing Skills in Current Market Scenario
2. Ideation Competition Institute Level
3. Seminar on: Human Rights
4. UHV-Role of Education in Holistic Development

5.6. Mechanism/Norms and Procedure for democratic/ good Governance: -

Governance:-

Budget, Faculty & Staff appointment, Salary, Purchase

Various committees of college represented by faculty & proposed to management for approval.

All faculty members represent various internal committees & make decisions & planning proposals to Director for approval.

Academic Co-ordinator takes care of Academic activities, delivery & administration.

IQAC Co-ordinates takes care of all activities under NAAC criteria.

5.7	Student feedback mechanism on institutional Governance / faculty performance	Online feedback
5.8	Grievance redressal mechanism for faculty, staff and students	Grievance redressal committee is formed. All grievances from faculty, staff and students are redressed by the committee time to time.
5.9	Anti-ragging Committee	Ant ragging committee is formed.
5.10	Online Grievance redressal mechanism for faculty, staff and students	Online Grievance redressed mechanism is formed.
5.11	Grievance redressal Committee in the institution and appointment of OMBUDSMAN by University	Grievance redressal Committee is formed
5.12	Establishment of Internal Complaint Committee(ICC)	ICC Cell is formed.
5.13	Establishment of SC/ST Committee	SC/ST committee is formed. All students are taken care.
5.14	Establishment of IQAC Cell	IQAC Cell is formed. .
5.15	Establishment of Equal Opportunity Cell	Equal Opportunity Cell is formed. .

6 Programmes

Name of the Program approved by AICTE	MBA, BBA, BCA
Name of the Program Accredited by NBA	-
Name of the Program Accredited by NAAC	MBA
Status of Accreditation of Course	Re-Accredited by NAAC with "B" Grade in 2024
Total no. of Course	One
No. Of Courses for which applied for Accreditation	-
Status of Accreditation	Approved for MBA course
For each Programme the following details are to be given(Preferably in Tabular form):	
Name	MBA
Number of seats	120
Duration	2 Years
Cut off marks/rank of admission during the last three years	2025- 84 2024- 68 2023- 69
Fee (as approved by the state government)	Rs. 1,43,000
Placement Facilities	Yes

Campus placement in last three years with minimum salary, maximum salary and average salary

Students Placed (Last 3 yrs)	2024-25	2023-24	2022-23
	55%	75%	69.76
Avg. pay package (Rs.)	3 lac p.a	2 lac p.a	2.5 lac p.a

For each Programme the following details are to be given(Preferably in Tabular form):	
Name	BBA & BCA
Number of seats	BBA- 60, BCA - 60
Duration	4 Years
Cut off marks/rank of admission during the last three years	-
Fee (as approved by the University)	BBA-Rs.38,500, BCA- Rs.44,000
Placement Facilities	Yes

7 Faculty

- Course/Branch wise list Faculty members: MBA

Permanent Faculty	11
Adjunct Faculty	0
Number of Faculty employed and left during the last three years	Faculty Employed-7 Faculty Left-4

- Course/Branch wise list Faculty members: BBA

Permanent Faculty	04
Adjunct Faculty	0
Number of Faculty employed and left during the last three years	Faculty Employed-04 Faculty Left-0

- Course/Branch wise list Faculty members: BCA

Permanent Faculty	04
Adjunct Faculty	0
Number of Faculty employed and left during the last three years	Faculty Employed-04 Faculty Left-0

8 Profile of Director:

Name of Director: Dr. Dinesh Doke			
Designation : Director			
Date of Birth : 11/06/1966			
Unique ID : 1-44726299884			
Education Qualification : M.Com, MBA, LL.M (B & C Law), Ph. D, MAJMC			
Work Experience : Teaching: 2		Research: Nil	Industry: Nil
Others: 31 years			
Area of Specialization: HR			
• Courses taught at Post Graduate Level : HR Subjects			
• Research guidance(Number of Students) : No. of papers published in National/ International Journals/ Conferences: Master (Completed/Ongoing): Completed Ph.D. (Completed/Ongoing): Completed Projects Carried out: Patents (Filed & Granted): Technology Transfer: Research Publications (No. of papers published in National/International Journals/Conferences): No. of Books published with details (Name of the book, Publisher with ISBN, year of publication,(etc.):			

9 Fee:**MBA Fee**

Details of Fees as approved by FRA:	2024-25	2023-24	2022-23
Fees in Rupees(Rs.)	1,30,000/-	1,30,000/-	1,18,000/-
Time schedule for payment of Fee for the entire Programme	NA		
Number of Fee Waivers offered	NA		
Number of scholarship offered by the Institution, duration and amount	NA		
Criteria for Fee waivers/scholarship	NA		
Estimated cost of Boarding and Lodging in Hostels	Rs. 41500/-		
Any other fee please specify			

BBA and BCA Fee

Details of Fees as approved by FRA:	2024-25	2023-24	2022-23
Fees in Rupees(Rs.)	NA	NA	NA
Time schedule for payment of Fee for the entire Programme	NA		
Number of Fee Waivers offered	NA		
Number of scholarship offered by the Institution, duration and amount	NA		
Criteria for Fee waivers/scholarship	NA		
Estimated cost of Boarding and Lodging in Hostels	NA		
Any other fee please specify			

10. Admission

Number of seats sanctioned with the year of approval	MBA Seats -120 Year of Approval-2025 BBA Seats -60 Year of Approval-2025 BCA Seats -60 Year of Approval-2025
Number of Students admitted under various categories each year in the last three years	MBA 2025-26- SC/ST-11, VJNT-07, OBC-8, Open-64 2024-25- SC/ST-10, VJNT-9, OBC-16, Open-28 2023-24- SC/ST-08, VJNT-09, OBC-9, Open-17 BBA 2025-26- SC/ST-02, VJNT-02, OBC-0, Open-12 BCA 2025-26- SC/ST-02, VJNT-02, OBC-5, Open-13
Number of applications received during last two years for admission under management quota and number admitted	MBA 2025-2026:- 12 2024-2025- 11 BBA 2025-2026:- 01 BCA 2025-2026:- 00

11. Admission Procedure:

Name of the Test Agency/ State Admission Authorities: - Cetcell , 8th floor, New Excelsior Building, A. K. Nayak Marg, Fort, Mumbai-400 001

Website:- <https://cetcell.mahacet.org/>

12. Criteria and Weightages for Admission:

MBA-Graduate degree from any discipline with 50% marks or equivalent as per AIU / UGC / MHRD (45% for reserved category, Maharashtra State) and should have a valid score of Entrance Exam of MH-CET.

BBA/BCA- should have passed 10+2 examination with eligibility as per the Admission Policy of the Affiliating University and obtained non zero score in MAH - BCA/BBA/BMS/BBM CET-2025 conducted by the Competent Authority or should have passed AICTE approved Diploma in Commercial Practice or equivalent.

13. Information of Infrastructure and Other Resources Available:

1	No of classroom Room and size of each	No. 11 size-70sqm
2	No of Tutorial room and size of each	No-4 size-34sqm
3	No. of Laboratories and size of each	NA
4	No. of Computer Centers with capacity of each	No-5 capacity-30
5	Central Examination Facility, Number of rooms and capacity of each	NA
6	Online examination facility	Yes
7	Barrier Free Built Environment for disabled and elderly persons	Yes
8	Fire and Safety Certificate	Yes
9	Hostel Facilities	Yes

• Library

1	Number of Library books/ Titles/ Journals available(Programme-wise)	Books-6877 Titles-1441 Journals-12
2	List of online National/ International Journals subscribed	Yes
3	E- Library facilities	Yes
4	National Digital Library(NDL) subscription details	Yes

• Computing Facilities

1	Internet Bandwidth	100mbps
2	Number and configuration of System	65
3	Total number of system connected by LAN	65
4	Total number of system connected by WAN	
5	Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)	Yes
6	Facilities for conduct of classes/courses in online mode	Yes
7	Innovation Cell	Yes
8	Social Media Cell	Yes

9	Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	NA
	• List of facilities available	
1	Games and Sports Facilities	Yes
2	Extra-Curricular Activities	Yes
3	Soft Skill Development Facilities	Yes

• Teaching Learning Process

1	Curricular and syllabus for each of the programmes as approved by the University	Yes
2	Academic Calendar of the University	Yes
3	Academic Time Table with the name of the Faculty members handling the course	Yes
4	Teaching Load of each faculty	Yes
5	Internal Continuous Evaluation System and place	Yes RMDSMS, Kondhapuri

• For Each Post Graduate Courses give the following:

1	Title of Course	MBA
2	Curricular and Syllabus	2024 Pattern
3	Laboratory Facilities exclusive to the post Graduate Course	NA

15. Enrolment and Placement details of the students in the last three years:

Enrolment:- MBA

Academic Year	Sanction Intake			Actual Admitted		
	1st Year	2nd year	Total	1st Year	2nd year	Total
2025-26	120	60	180	92	64	156
2024-25	60	60	120	64	42	106
2023-24	60	60	120	45	28	73

Enrolment:- BBA

Academic Year	Sanction Intake			Actual Admitted		
	1st Year	2nd year	Total	1st Year	2nd year	Total
2025-26	60	00	60	16	00	16

Enrolment:- BCA

Academic Year	Sanction Intake			Actual Admitted		
	1st Year	2nd year	Total	1st Year	2nd year	Total
2025-26	60	00	60	23	00	23

Placement:-

Students Placed (Last 3 yrs)	2024-25	2023-24	2022-23
	55%	75%	69.76%
Avg. pay package (Rs.)	3 lac p.a	2 lac p.a	2.5 lac p.a

16. LOA and EOA till current Academic Year: Yes

17. Account Audited statements for the last three years: Yes

18. Best Practices adopted, if any:

Best Practice No. 1

Title of the practice-Mentor-Mentee program (student grooming and nurturing)

1. Objectives.

- To interact and counsel with student regarding students, learning and development process.
- To motivate and encourage students to express their opinions and thoughts.
- To create healthy and safe learning environment and promote participatory culture among students.

2. Context:

Mentoring and guiding the students has always been an integral part of teaching learning process at RMDSMS. Students are in need of counseling and guidance at every stage of student's life; here faculty facilitates them as mentors. The mentoring process helps to keep track of the student's performance academically and in other co-curricular activities as well.

3. The practice:

Mentor – the role of the mentor is to:

- Build trust, a good mentor should establish a relationship grounded in trust and absolute confidentiality.
- Listen actively and patiently, while creating a conducive environment for open communication.
- Assist in determining personal and career goals of the mentee.
- Share knowledge, skills and experience to validate the mentees doubts and queries.
- Encourage motivate, inspire mentees in order to achieve the goals.
- Ensure regularity and sincerity of the mentees in attending classes and exam.

Mentees - the role of mentees is to:

- Communicate effectively and reach out to mentor honestly about any issues or problems.
- Engage and participate actively in the mentoring process
- Maintain and improve interpersonal skills
- Acknowledge and accept the support provided by the mentor in identifying goals.

As a part of mentor and mentees, 7-8 students are given to each mentor. Periodic meeting with the students are undertaken. List of mentees under every mentor is documented officially. Records related to the students profile i.e. previous qualification experience (if any) hobbies, SWOT analysis, parents contact number, students contact number, emergency number etc are taken and recorded. Academic records of tests and exams are also recorded of

individual mentees. Mentees performance is constantly monitored and if necessary parents are also informed about the progress of their wards.

4. Evidence of success:

Consistent sharing and communication through mentoring promotes academic excellence, self-esteem and personal growth of the student (mentees). For example – 1. Nalkande Priya Anil Percentage -73.67% 2. Nitesh Prakash Sachwani 3. Kadam Saurabh Rajesh and all of them got internship in good companies.

Percentage -68.33% Percentage -67.44% respectively have got good scores from 2022-2023 Batch.

From batch 2021–2023 Mr. Sumit Abnave, topped the college ranking. Ms.Gauri Itankar, Mr. Dhiraj Mali, Miss. Preeti Ware, Miss. Rameshwari Ingole got internship in the industry through CPC.

5. Problems:

Split opinion (differences of opinion) view thoughts, perception, make it difficult to assess the severity of the problem. To address the problem of time – specific time slot within timetable or working hours was ensured. Ensured the regular meeting between mentor and mentee. Mentees accustomed to vernacular language do not respond to Mentors earlier response gradually they start responding to the system.

Best Practice No. 2

Title of the practice:- Skill booster -Students Training Programme (SBSTP)

1. Objectives: Primary objective is enhance Cognitive ability based on the Blooms Taxonomy i.e. Remembering, Understanding, Applying, Analyzing, Evaluating and Creating

2. Secondary objectives are:

- To develop logical reasoning through aptitude test and evaluate their thinking skills, listening abilities through GD.
- To articulate all the important happenings and incidents through GK, current affairs, test/quiz.
- To develop employability skills, personal competencies through interview techniques and soft skills training.

3. Context (How it is done):

In Academic Calendar proper scheduling is done by incorporating week wise STP activities like Aptitude, CV writing, Group Discussion on Current Affairs, Quiz on General Knowledge, Speaking/ Reading Skill Practice, Comprehension Practice, Book Review, Writing Skill and Personal Interviews. Computer Aided Personal Productivity Enhancing Tools, Domain Knowledge, Analytical & Creative Skills

Faculties are given the responsibility to attain the objective.

4. The practice:

All the activities of the student enrichment programme are conducted by faculties who have their expertise in respective areas. The STP are conducted offline during the class hours as is a part of timetable the above STP activities are monitored on weekly basis and reporting was done to ensure continuity.

5. Evidence of Success:

It is perceived that with regular practice the students got better understanding of the actual world (practical aspect). The confidence of the students has increased to some extent and they had opened up (i.e. from introvert to

extrovert). The same reviews have been reflected from the reviewers and the faculty members who took their sessions. The students who undergo STP whole heartedly get abundance opportunities in the field. The understood about different types of skills which are necessary to fulfill the market /corporate demand of the employer.

6. Problems encountered and resources required: -

Creating interest amongst students at PG level for all these activities was a big challenge as there is no formal examination, however due to the observed way of learning in the different activities we the faculty were able to inculcate the habit of active participation among the students.

Best Practice No. 3

Title of the practice:- Teaching and Learning of Universal Human Values

1) Objectives:-

- 1) To ensure harmony at individual, family, society and nature.
- 2) To have the understanding about commitment, competence and the practice of living with definite human conduct and to participate in the development of a human society.
- 3) To make students, teaching and non-teaching staff understanding of what to do (Value Education) along with the understanding of how to do.

2) Practice:-

Regarding Human Values, few sessions are taken for students & Non-Teaching staff they are:

On 21.11.2022 Speaker: Dr. Anita Santaji Mane

Topic: UHV – Aspiration and Concerns at the individual level.

The objective of the session was to help students distinguish between values and skill, understand the need, basic guidelines, content and process of value education. The core points covered were self-exploration – what is it? Its content and process, natural acceptance, acceptance, self-exploration, understanding, happiness, and prosperity.

3) Evidence of success:

Before attending UHV program Students, Teaching and non-teaching staff knew some UHV points and were not clear about how to apply in the daily life situation and as an employee of the organization how it will connect to practice at work place. After attending the program they understood how their conduct should be at work place and they found themselves happy after attending the same, & tried to inculcate few things in actual life.

Student understood the importance of UHV and students have agreed to ensure harmony at individual, family, Society and Nature. Students and faculty members understood about basic

needs, Physical needs and its values. It is understood that there is a valid connection between human values and education along with studying human values in education.